

### FAQs

#### 1. How much can I apply for?

Most grants made will be for up to £5,000.

#### 2. Am I eligible to apply?

Yes, if you are:

- A constituted group
- You have a bank account
- You are a parish or town council in particular geographical areas – please check with us before applying.

If you are a non-constituted group but registered with Covid-19 Mutual Aid UK, we may be able to consider your application, please do contact us to find out more.

We are unable to accept applications from individuals, schools or other statutory agencies.

#### 3. What kinds of things can I apply for?

- Running costs, including volunteer expenses, staff costs, and transport and rental costs to support crisis response work
- Provisions, such as food and other essential supplies
- Capital costs to support operational activity relating to the coronavirus crisis
- Funding to enable the organisation to adapt to the current circumstances including returning to work and service delivery as lockdown restrictions continue to ease.
- Costs to support development of new services, training of volunteers or to develop new ways of working
- Training of new volunteers and additional workers

#### 4. What is the deadline for applications?

There are no deadlines for this fund and we will be assessing applications on a rolling basis whilst funding allows.

#### 5. When will I know if my application has been successful?

We continue to aim for applicants to hear of the outcome of their application within two to three weeks.

#### 6. How do I apply?

Online at <https://ukcf.secure.force.com/forms/SCF/SussexCrisis>. If applying online is impossible for you, please email our Grants team for advice.

## **7. What documents do I need to provide?**

For all applicants:

- a bank statement from the last three months
- accounts or a record of expenditure from the last financial year (unless submitted to us within the past year).

For new applicants (in addition to the above):

- a constitution or set of governing rules

Supporting documents must be submitted at the same time as applications.

## **8. What are the current funding priorities?**

The fund is currently to support organisations who are either responding to the crisis directly, or delivering services to support those vulnerable people and those most affected by the crisis.

We are also committed to supporting BAME led organisations and those delivering support to BAME communities including refugees and asylum seekers.

The other priorities are listed within the Fund criteria and may evolve as community needs continue to emerge.

## **9. Can we apply more than once to the Sussex Crisis Fund?**

Yes - if you can demonstrate that you are providing additional services or unexpected needs have arisen since the first grant was awarded. Completed monitoring reports for previous awards will be expected in most cases.

## **10. What kind of monitoring requirements will there be?**

You will be sent a link to a simplified monitoring report which you will need to complete when activities conclude. We would like you to provide a record of basic information such as amount spent, activities/services provided, difference funding has made, numbers of beneficiaries, primary beneficiary group and volunteer numbers.

## **11. Are you accepting applications from groups with an annual income of more than £1 million?**

Yes, in some cases, though we continue to prioritise locally based organisations delivering front line services. If you do wish to apply you must have six months; running costs *or less* in reserves and you must be responding to the crisis directly.

## **12. Are you accepting applications from outside Sussex but delivering services here?**

No, not as a priority and then only if there is verifiable evidence of beneficiaries being based in Sussex.

Please visit [www.sussexgiving.org.uk/apply](http://www.sussexgiving.org.uk/apply) for more information. You can also contact our Grants team by email for further information. Please email [grants@sussexgiving.org.uk](mailto:grants@sussexgiving.org.uk). We are happy to speak to applicants as well, so please do include a telephone number if you would like us to call you to discuss your application.