

SUSSEX CRISIS FUND

FAQs

1. How much can I apply for?

Most grants made will be for up to £5,000. Larger grants may be considered for large scale coordination efforts or partnership proposals. During the second phase, it may be possible to apply for larger grants of up to £10,000.

2. Am I eligible to apply?

Yes, if you are:

- A constituted group
- You have a bank account
- You are a parish or town council in particular geographical areas – please check with us before applying.

If you are a non-constituted group but registered with Covid-19 Mutual Aid UK, we may be able to consider your application, please do contact us to find out more.

We are unable to accept applications from individuals, schools or other statutory agencies.

3. What kinds of things can I apply for?

- Running costs, including volunteer expenses, staff costs, and transport and rental costs to support crisis response work
- Provisions, such as food and other essential supplies
- Capital costs to support operational activity relating to the coronavirus crisis
- Specific costs that enable the organisation to adapt to the current circumstances and continue to provide services to vulnerable members of the community (e.g. computer equipment to enable staff or volunteers to work remotely).

4. What is the deadline for applications?

There are no deadlines for this fund and we will be assessing applications on a rolling basis.

5. When will I know if my application has been successful?

We are aiming for applicants to know between 2 and 3 weeks after they have submitted their application whether it has been successful.

6. How do I apply?

Online at <https://ukcf.secure.force.com/forms/SCF/SussexCrisis>. If applying online is impossible for you, please email our Grants team for advice.

7. What documents do I need to provide?

For all applicants:

- a bank statement from the last three months

- accounts or a record of expenditure from the last financial year (unless submitted to us within the past year).

For new applicants (in addition to the above)

- a constitution or set of governing rules

Supporting documents must be submitted at the same time as applications.

8. What are the current funding priorities?

The fund will have two phases.

Phase one will last at least until June 2020. Priority will be given to applications from:

- organisations providing an emergency response to the crisis
- organisations seeking support to adapt services to help the most vulnerable (in response to the crisis).

Phase two: July-August 2020 (estimated). As well as continuing to respond to applications as above, priority will also be given to:

- organisations that serve vulnerable groups in the community where services are at risk of closure due to reduced in-kind support (e.g. free facilities), or reduced ability to generate income during the crisis.

9. Can we apply more than once to the Sussex Crisis Fund?

Yes - if you can demonstrate that you are providing additional services or unexpected needs have arisen since the first grant was awarded.

10. What kind of monitoring requirements will there be?

You will be sent a link to a simplified monitoring report which you will need to complete when activities conclude. We would like you to provide a record of basic information such as amount spent, activities/services provided, difference funding has made, numbers of beneficiaries, primary beneficiary group and volunteer numbers.

11. Are you accepting applications from groups with an annual income of more than £1 million?

Yes though we continue to prioritise locally based organisations delivering front line services. If you do wish to apply, you must have six months' running costs *or less* in reserves and you must be responding to the crisis directly.

12. Are you accepting applications from outside Sussex but delivering services here?

No, not as a priority and then only if there is verifiable evidence of beneficiaries being based in Sussex.

Please visit www.sussexgiving.org.uk/apply for more information. You can also contact our Grants team by email for further information. Please email grants@sussexgiving.org.uk. We are happy to speak to applicants as well, so please do include a telephone number if you would like us to call you to discuss your application.