

## Rampion Fund at Sussex Community Foundation

### Fund outline

The Rampion Fund at Sussex Community Foundation is a community benefit fund set up by Rampion Offshore Wind Ltd and managed by Sussex Community Foundation. The Fund supports organisations working for the benefit of the people of Sussex, with the area of benefit delineated overleaf, from Littlehampton Harbour in the west, to Beachy Head in the east and up to the A272 near Twineham in the north close to the wind farm's onshore substation.

The Rampion Fund at Sussex Community Foundation seeks to support projects that benefit the local community, in particular those with links to environment and ecology, climate change and energy and improving the sustainability of community facilities. Priority will be given to projects that also help to tackle disadvantage and improve people's lives and well-being.

Applications must benefit the community within the drawn area in the map (Area 1) at the end of this document.

### How much is available?

The overall value of the Fund that Sussex Community Foundation is managing is £3.1 million. This amount includes an endowment fund for the long-term benefit of Sussex communities and ring-fenced amounts for East Worthing and Lancing Communities, the communities around the electrical substation near Twineham and sea-user organisations (see the areas of benefit map on page 4 for more information).

### Who can apply?

The fund is open to charities, community groups and not-for-profit organisations which demonstrate:

- their own bank account
- a constitution or set of governing rules
- accounts or records of expenditure
- relevant policies (such as child protection, vulnerable adults, health and safety etc).

### What size of grants are available?

The fund can support both small and larger grants for community projects that benefit the area. Small grants are generally up to £10,000 and large grants of up to £50,000. Projects applying for above £10,000 must secure at least 50% match funding in order to be successful. Projects that have a capital element must demonstrate that they have identified funding for maintenance and repair. All facilities must have a minimum term lease arrangement of 10 years and written landowner consent where relevant.

## How to apply

Applications can be made on our Rampion application form, which can be accessed via the following link: [www.sussexgiving.org.uk/rampion](http://www.sussexgiving.org.uk/rampion). Applications can be made at any time throughout the year and follow our set closing dates of January, May and September each year. We are also happy to receive informal enquiries to our grants team via email at [grants@sussexgiving.org.uk](mailto:grants@sussexgiving.org.uk) or by telephone on 01273 409 440.

## Fund criteria

We do not want to be overly prescriptive in defining eligible projects so the list below is intended to offer examples of the types of projects and initiatives we would consider, though we are open to other ideas.

- Projects that encourage the sustainable use of resources and assist in tackling climate change;
- Projects with a focus on energy (generation, conservation and efficiency);
- Renewable energy, energy conservation, energy efficiency and sustainability initiatives for community buildings and facilities, possibly as part of a wider capital improvement project;
- Support for marine ecology, nature conservation and environmental improvements;
- Projects with a focus on marine safety;
- Projects that enhance awareness, understanding and active engagement of the special nature of the south downs and marine environment, e.g. The Living Coast, UNESCO designation;
- Increasing opportunities to take part in onshore and offshore sports and recreational pursuits;
- Increasing the value, experience and understanding of the natural heritage by both visitors and residents

You can see more of the sort of work and projects we fund on our website: [sussexgiving.org.uk/rampion](http://sussexgiving.org.uk/rampion)

## Capital Projects

For grant applications of over £10,000 towards capital expenditure items we would expect to see:

- An explanation of why a particular intervention is proposed over another, i.e. a wind turbine over solar panels
- Evidence that you have considered sustainable building practice, renewable energy, energy conservation and energy efficiency as part of your proposal
- Evidence that you have consulted with external organisations for advice and support on your project (where this is outside the scope of your organisation's knowledge and expertise, e.g. in producing an energy audit, offering technical and product solutions etc.)
- Documents to confirm lease arrangements (10 year minimum term) and provide written landowner consent where relevant
- Evidence to confirm planning permission has been awarded or is not required
- Evidence to confirm the project is compliant with building regulations

- Letters of support from relevant local authorities or stakeholder groups – we expect to see a good level of ownership in the facility. We would particularly encourage applicants to demonstrate how funding provides an opportunity to broaden access of the facility to a wider range of groups and communities.
- Evidence that 50% match funding has been secured
- Provision for maintenance, repair and running costs for at least 5 years
- Three estimates for the proposed works or equipment, and an explanation of why a preferred supplier has been indicated
- Capital budgets can also contain a contingency line to help cover unexpected or increased costs.

Applicants are encouraged to be bold and innovative in their projects and approaches to energy efficiency. The Carbon Trust and Energy Savings Trust each offer a number of free guides designed to help organisations on their path to renewable energy, energy conservation, energy efficiency and sustainable transport, which may help to inform a grant application.

What projects are not eligible?

- Sporting activities that harm or degrade natural habitat or wildlife;
- Beautification competitions (e.g. Village in bloom);
- Events – unless they have a specific focus on the environment or sustainability;
- Highways improvements;
- Promotion of specific religious or political beliefs;
- Projects that are the statutory responsibility of a local authority;
- Project that only benefit individuals;
- Schools (PTA's may be eligible providing the project will be available for the benefit of the wider community and accessible outside of school hours);
- Organisations or activities which don't benefit communities in the area of benefit;
- Organisations that discriminate on the basis of race, religion, national origin, disability, age, or sexual orientation;
- Projects which will be used to make awards to a third party;
- Projects which only benefit animals;
- Organisations who have not returned monitoring from previous SCF awards;
- Retrospective funding for activities or projects that have already taken place

What is the decision-making process?

Once we receive your application, we will check that you are eligible and have supplied the information we need. The application will then be assessed, and presented to the Rampion Fund panel for consideration. The panel will include trustees of the foundation and representatives of Rampion Offshore Wind Ltd. The final decision will be made by the SCF Board of Trustees. This process takes about eight to ten weeks from the deadline and we will let you know the outcome of your application very shortly afterwards.

Am I eligible to apply?

Most of our grants are awarded to not-for-profit volunteer led organisations whose annual income does not exceed £1 million. We define 'not for profit' organisations as those:

- Whose governing body (board or management committee) is entirely voluntary, although out of pocket expenses may be paid, and has a minimum of three unrelated people (if some are related there must be at least three who are not)
- Whose members do not receive any financial benefit
- Whose income and assets are used for exclusively charitable purposes (and any remaining assets are transferred to a charitable organisation)
- That do not pay any dividend or distribute any surplus to shareholders or members

Your organisation does not have to be a charity but it does need to have:

- its own bank account, with at least two cheque signatories (who are not related to each other)
- a constitution or set of governing rules, with a minimum of three trustees/committee members, as above
- accounts or records of expenditure
- relevant policies (such as child protection, vulnerable adults, health and safety etc).

We can accept applications from social enterprises, CICs and Companies Limited by Guarantee carrying out activities which are charitable. However, these organisations must have:

- Demonstrable public benefit and clear protection against private benefit
- A minimum of three unrelated directors, the majority of whom are not paid either as directors or for delivering the activities of the organization (if some are related there must be at least three who are not)
- A majority of non-executive directors approving the salaries and benefits of any paid directors, which should be reasonable and proportionate to the work they do and the financial position of the organisation
- An asset lock body (in the case of CICs) with objectives which are charitable and similar to the CIC

What is the payment process?

If you are offered a grant, you will receive payment up front, once you have agreed to our terms and conditions. In some circumstances and particularly for larger grants you may be paid in stages following interim reports and/or evidence of expenditure.

You will be required to complete an online monitoring form once you have spent your grant/completed your project.

Where can I get more help?

If you have any questions about this guidance or our application process, please contact us at [grants@sussexgiving.org.uk](mailto:grants@sussexgiving.org.uk) or by calling 01273 409440. We will be happy to help.

**Grantees will be required to publicise the Rampion Fund at Sussex Community Foundation in all publicity, printed and online materials and through signage, where appropriate. Logos are available via our website.**

Rampion Fund – Area of benefit map

